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ABSTRACT

The Okaloosa-Walton Community College (OWCC) proposes a Charter High School that will allow college-level study for serious high school students. The combined high school and college educational programs will enable students to complete a high school diploma and an associate degree simultaneously in either academic transfer or technical education options. The program will apply varied instructional delivery and learning styles, a technology-across-the-curriculum approach, and incorporation of an integrated academic seminar series at each grade level. The four educational principles on which the school is based are: (1) students should develop the capacity to think critically, solve problems, and communicate effectively through a mastery of academic courses with emphasis on language and mathematics; (2) students should learn about themselves, their heritage, and the interdependent world through academic courses; (3) students should prepare for further education and work through elective academic and technical courses; and (4) students should learn to fulfill their civic obligations through school and community service. The school will offer 120 high school classes, 34 associate degree options, and will meet the transfer prerequisites of over 200 bachelors degree programs. The report contains 16 attachments, including organizational structure and job descriptions, a 3-year budget, and high school credit course offerings. (NB)

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ED 457 896

THE OKALOOSA WALTON COMMUNITY COLLEGE CHARTER HIGH SCHOOL: A CHARTER SCHOOL OF THE OKALOOSA SCHOOL DISTRICT

A Proposal
From
The District Board of Trustees
Okaloosa -Walton Community College

James R. Richburg, President

to
The Okaloosa County School Board

Walter C. Gordon, Superintendent

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TABLE OF CONTENTS

PART I - ACADEMIC DESIGN

1) Mission
   A. Core Philosophy
   B. Educational Goals
   C. Rationale
   D. Target Population

2) Educational Programs
   A. Overview of Curriculum Objectives
   B. Instructional Methods
   C. ESE Students
   D. Program Evaluation

3) Student Assessment
   A. Assess Student Performance
   B. Identification of Educational Strengths and Needs
   C. Statewide Assessment
   D. Graduation Requirements

PART II - GOVERNANCE AND MANAGEMENT

1) Profiles of Founding Board
   A. Organizing Group
   B. Education and Business Partnerships

2) School Governance
   A. Governance Structure
   B. Administrative Management
   C. Choosing Board of Directors
   D. Roles and Responsibilities of Governing Board
   E. Resolving Conflicts
   F. Parental Involvement
   G. Public Records and Meetings Requirements

3) Length of Contract
   A. Length of Initial Contract
   B. Timetable of Implementing Charter

4) Evidence of Support

PART III - FINANCE AND FACILITIES

1) Facilities
   A. Description of Facilities
   B. Suitability of Facilities
   C. Steps to Acquire facilities
   D. Financial Plans for Building

2) Finances
   A. Financial Management and Accounting
   B. Start-up Budget
   C. 3-year Budget
   D. Fundraising
   E. Insurance

3) Recruiting and Marketing Plan

PART IV - OPERATIONS

1) Admissions and Registration
   A. Admission and Dismissal Procedures
   B. Timetable for Admission and Registration
   C. Racial and Ethnic Balance
   D. Conversion School

2) Human Resource Information
   A. Employment Process
   B. Human Resource Policies
   C. Qualifications of Teachers
   D. Targeted Staffing Size
   E. Conversion
   F. Certification

3) Transportation
   A. Transportation Plan
   B. Reasonable Distance
   C. Transportation Not a Barrier
   D. Court-Ordered Desegregation Plan

PART V - FINAL DOCUMENTATION

PART VI - CONCLUSION

ATTACHMENTS

ATTACHMENT A	Comparison, Dual Enrollment, IB and Charter School
ATTACHMENT B	Board of Trustees - OWCC
ATTACHMENT C	Job Descriptions/Organization Structure
ATTACHMENT D	Evidence of Support/ Summary of Written Surveys
ATTACHMENT E	Finance Department Personnel
ATTACHMENT F	Summary 1998-99 Annual Financial Report, OWCC
ATTACHMENT G	OWCC Audit
ATTACHMENT H	3-Year Budget
ATTACHMENT I	Proposal, Florida Community College Risk Management Consortium
ATTACHMENT J	Media List
ATTACHMENT K	OWCC Disciplinary Policies
ATTACHMENT L	Admissions Flow Chart
ATTACHMENT M	OWCC Personnel Policies and Procedures (Table of Contents)
ATTACHMENT N	Staff and Program Development Plan
ATTACHMENT O -	Draft Contract
ATTACHMENT P –	List of High School Course Offerings

INTRODUCTION

For over thirty-five years, Okaloosa-Walton Community College (OWCC) has served the two county district of Okaloosa and Walton counties. Founded in 1964, the college has grown from a small campus with 10 instructors and 309 students to five campuses, 73 full-time and 221 part-time instructors, and 15,500 students. During that time, however, the college has never lost sight of its mission to serve the community. In addition to academic programs, service to the community has come in the form of enrichment programs, retirement learning programs, business and industry training programs, technical and continuing education programs, kids on campus programs, and most recently the introduction of its dynamic performing arts center.

One of the college's most successful endeavors involves academically advanced high school students in the dual enrollment program at OWCC. Currently over 650 high school students are enrolled in selected college-level courses at OWCC while also enrolled in Okaloosa County and Walton County high schools. The mission of the dual enrollment program is to (1) shorten the time necessary for a student to complete a degree, (2) broaden the scope of curricular options available to students, and (3) increase the depth of study available for a particular subject.

It is the success of this unique high school program that convinced OWCC President James R. Richburg to evaluate the need for additional opportunities to serve the high school population of this school district. First, Dr. Richburg met with OWCC faculty who were the parents of high school aged students to discuss their perspective on the issue. Second, the college formed a charter school committee of OWCC faculty members. Third, the committee drafted a position paper on an OWCC Charter High School and submitted to the OWCC District Board of Trustees Committee on Personnel and Programs. Fourth, the Committee recommended pursuing the charter school process and developing a charter school application.

On July 20, 1999 the eight member governing board of the college, unanimously voted to endorse and embrace the concept of a charter high school/college program. Such a program melds the successful aspects of the dual enrollment program with a small school atmosphere thereby providing serious high school students with a program of their own.

Over the past few months the college has met with Mr. Tracey Bailey, Director of the Office of Charter Schools for the Florida Department of Education, for counsel and advice. In addition, OWCC has held several public forums for the purpose of explaining the charter concept and receiving comments from students and parents. Based on advice from the Department of Education, comments from the public, and direction from the Board of Trustees, this proposal for a charter school was developed.

A PROPOSAL
FOR

THE OKALOOSA-WALTON COMMUNITY COLLEGE CHARTER HIGH SCHOOL: AN OKALOOSA SCHOOL DISTRICT CHARTER SCHOOL

The proposed Charter School (hereinafter referred to as the "OWCC Charter High School) will be governed by the Okaloosa-Walton Community College District Board of Trustees (hereinafter referred to as the "Governing Board" for the purposes stated within this document).

I. ACADEMIC DESIGN

1) MISSION

A. Describe the core philosophy or underlying purpose of the proposed school

The purpose of the OWCC Charter High School is to provide academic and technical education for serious high school students who desire to undertake college-level study. The three-year curriculum will enable students to complete a high school diploma and an associate degree, simultaneously, in either academic transfer or technical education options. The combined high school and college educational programs will be distinguished by an application of varied instructional delivery and learning styles, a technology-across-the curriculum approach and incorporation of an integrated, academic seminar series at each grade level.

B. Educational Principles

Four essential educational principles provide the foundation on which the charter school is based:

1. students should develop the capacity to think critically, solve problems, and communicate effectively through a mastery of academic courses with emphasis on language and mathematics;

2. students should learn about themselves, their heritage, and the interdependent world through academic courses;

3. students should prepare for further education and work through elective academic and technical courses; and

4. students should learn to fulfill their civic obligations through school and community service.

C. Rationale

The following observations and assumptions provide the rationale the OWCC Charter High School:

- The Florida Legislature pursuant to section 240.116, Florida Statutes, has endorsed and encouraged accelerated instructional opportunities for high school students and has empowered community colleges to implement such programs in educational partnerships.

- The Florida Legislature pursuant to section 228.056, Florida Statutes, has endorsed and encouraged the creation of charter schools as a means of educational choice in each Florida school district.

- The Florida Legislature pursuant to section 240.301, Florida Statutes, has mandated that the mission of the community colleges should reflect a commitment to be responsive to local educational needs and challenges.

- This country's higher education system has a long and successful history of providing K-12 instruction through lab schools, research schools, and charter schools. Nationwide, at least 50 colleges in 32 states and the District of Columbia currently have official involvement with approximately 200 different K-12 charter schools.[1]

- OWCC has a twenty-five year history of successful early admission, dual enrollment, and concurrent enrollment programs for high school students, during which thousands of individuals have already earned high school and college credits by attending classes on the college campus.

[1] Chronicle of Higher Education, October 29, 1999

- OWCC and the Okaloosa County School District have an extensive history exemplary educational partnerships, including dual enrollment, Tech Prep, School-to-Work, Even Start, and others cooperative efforts.

- The faculty and staff of OWCC comprise a highly educated cadre of subject area and pedagogical experts experienced not only with the instruction of high school-aged students, but also with the instruction of future K-12 teachers enrolled in the freshman and sophomore years of Florida's teacher education program.

- When given the challenge, opportunity and support, high school age students will work to succeed at the college level.

- High school age students will benefit from the small classroom environment of OWCC to reach their academic potential.

- High school age students will benefit from access to approximately 120 high school classes across multiple discipline areas, all of which conform to the Florida Department of Education Course Code Directory numbering and content standards.

- High school age students in Okaloosa County will benefit from the opportunity to obtain guaranteed admission to the Florida State University System upon graduation from the OWCC Charter High School with both the high school diploma and the AA degree.

- High school age students in Okaloosa County will benefit from the opportunity to enter a high-wage technical career upon graduation from the OWCC Charter High School with both the high school diploma and one of over 34 AS degree options.

- High school age students in Okaloosa County will benefit from the opportunity to complete a customized program of study, which meets the transfer prerequisites of over 200 bachelor's degree programs in the Florida Statue University System.

- High school age students in Okaloosa County will benefit from an educational program which incorporates a "technology-across-the-curriculum-approach" that provides each student with access to a personal laptop computer for use at school or at home.

- Students who graduate from the OWCC Charter High School with both the high school diploma and the AA degree will benefit from a guaranteed scholarship for upper division study in the Florida State University System.

- The OWCC Charter High school combines the qualities of the dual Enrollment program with a small school atmosphere to produce a setting that allows motivated students to earn high school and college credit simultaneously. See Attachment A, Comparison of Dual Enrollment, International Baccalaureate and OWCC Charter High School.

D. Describe the target student population to be served, including students ages and grade levels at the school

The OWCC Charter High School will serve students in grades ten (10) through twelve (12) in a program of study that satisfies high school graduation requirements and meets the requirements of an associate degree in a college transfer or technical program. Students who participate for fewer than three years will earn a proportional amount of college and high school credit. Advanced students may complete the program in two years (junior and senior high school years).

The OWCC Charter High School consists of two programs. The first is the dual enrollment program and the second is the pre-collegiate program. Regardless of the program initially selected, the primary goal of the charter school is to provide an academic environment that enables all qualified students to successfully and simultaneously complete the high school diploma and an associate degree. Admission to each program is on first come, first served basis. If the number of applicants exceeds the capacity of a program, class, grade level, or building, however, all applicants shall have an equal chance of being admitted through a random selection process. The pre-collegiate program is offered to assist high school students who do not initially qualify for the dual enrollment program. The pre-collegiate program will assist students in qualifying for the dual enrollment program.

The target population is high school students who have demonstrated the ability to perform at the college level, who have reached a maturity level sufficient for college level work, and who are serious students committed to academic success

or who possess the above traits but need some skill development in a pre-collegiate program in order to enter the dual enrollment program. While any student is eligible to apply, the charter school will rely on students and parents exercising self-selection when considering and choosing to attend the school.

DUAL ENROLLMENT PROGRAM. The criteria for the dual enrollment program will conform to Section 240.116, Florida Statutes, for accelerated placement dual enrollment students as follows:

- Okaloosa County public, private or home school students who are currently enrolled in grades 10, 11, or 12, or enrolled in grade 9 and eligible for advancement to grade 10 in August 2000, and who have passed all sections of the Florida College-Level Entry Placement Test (FCEP);

and

- have an **unweighted** grade point average of 3.0 (Section 240.116(2)(a)2, Florida Statutes); and

and

- have completed **all** application forms, including the Agreement of Participation, in a timely fashion (see admissions section for all applicable deadlines); and

PRE-COLLEGIATE PROGRAM. Students who do not meet the criteria of the dual enrollment program are eligible for admission to the pre-collegiate program. The pre-collegiate program is designed to assist those students who aspire to participate in the dual enrollment program but do not meet the eligibility requirements established by law. The faculty and staff of the OWCC Charter High School are committed to assisting such students so that they, too, can participate at the dual enrollment level. Depending upon placement scores and academic background, students in the pre-collegiate program may be enrolled in high school only credits or a combination of high school only and dual credits. Students who meet the following conditions are eligible for the pre-collegiate program:

- Okaloosa County public, private or home school students who are currently enrolled in grades 10, 11, or 12, or

enrolled in grade 9 and eligible for advancement to grade 10 in August 2000;

and

- have completed **all** application forms, including the Agreement of Participation, in a timely fashion (see admissions section for all applicable deadlines).

The regular OWCC Charter High School Zone will correspond to the boundaries of the School District of Okaloosa County, Florida.

2) EDUCATIONAL PROGRAM

A. Describe the educational program of the school, providing an overview of curriculum objectives and content of the main subject areas.

Approximately one hundred (100) students will be initially admitted to the charter high school. Approximately sixty-five (65) students will study in the associate of arts area and fifteen (15) students will study in technical degree areas. Approximately twenty (20) students will enroll in the pre-collegiate program.

The charter school curriculum will consist of two programs, the Pre-collegiate Program and the Dual Enrollment program. Both programs lead to the standard Florida High School diploma, however, the former focuses on college-preparatory instruction and the latter combines high school and college level study in a traditional dual enrollment configuration which leads to an associate degree as well. Dual Enrollment students will complete the majority of their high school credits dually enrolled in college credit classes. Pre-collegiate students will enroll in high school-only courses and as they build skills and competencies will dually enroll in selected college credit classes, with the eventual goal of moving to the Dual Enrollment Program.

The high school components of both programs will encompass the full panoply of skills and content contained in *Blueprint 2000* (Goal 3 Student Performance Standards of the Florida System of School Improvement and Accountability). Specifically, by conforming to the course content and numbering specified in the Florida State Course Code Directory, the courses offered for high school credit in the OWCC Charter High School will include the Sunshine State Standards for core curriculum. The high school curriculum will include a sufficient array of courses to allow all students to met the

general requirements of Florida Statute 232.246 as listed below.* (In addition, see Attachment P for a list of high school courses to be offered in the charter school.)

**Including credits earned in 9th and 10th grade* (FS 232.246) (1 semester = 3 credit hours = ½ Carnegie unit)

- Four credits in English
- Three credits in mathematics
- Three credits in science
- One credit in American History
- One-half credit in economics
- One-half credit in American government
- One credit in practical arts career education *or*
- One credit in performing fine arts *or*
- One-half credit in performing fine arts and one-half credit in practical arts or vocational education
- One-half credit in life management skills
- One credit in physical education

In addition to completing the specified curriculum for graduation for high school, each student will complete the following:

- Florida Writes

- FCAT (Florida Comprehensive Achievement Test)

- An overall grade point average of at least a 2.0 based on the college standard of

Grade	Quality Points
A	4
B	3
C	2
D	1
F	0

The Dual Enrollment Program

Students enrolled in the Dual Enrollment Program will be simultaneously enrolled in high school and college courses, with the goal of completing an associate degree. Students will receive credits and a grade in each course. A full range of college courses in communications, humanities,

English, mathematics, social sciences, natural sciences and fitness/wellness will be available to students. In addition, exploration and specialization opportunities will be available in numerous areas including dance, art, computer science, music, and other subject areas. The following chart outlines the college courses typically available through the three-year program.

FALL SEMESTER **10th grade**	**SPRING SEMESTER** **10th grade**	**SUMMER SEMESTER** **10th grade**
Writing/Grammar LIN 1620	Speech SPC 1600	Wellness HLP 1081
American History AMH 2010	American History AMH 2020	Geography GEA 1000
Intermediate Algebra MAT 1033	College Algebra MAC 1105	
Physical Science CHM 1020 or GLY 1001 or PHY 1020	Biology BSC 1005	
*Specialization and Exploration	Specialization and Exploration	

Continued on following page

FALL SEMESTER **11th grade**	**SPRING SEMESTER** **11th grade**	**SUMMER SEMESTER** **11th grade**
English Composition I ENC 1101	English Composition II ENC 1102	Specialization and Exploration
World Civilization I WOH 1012	World Civilization II WOH 1022	Specialization and Exploration
Pre-Calculus Algebra MAC 1140	Trigonometry MAC 1114	
Science Elective BSC 1005, BSC 1010C, BOT 1010C, ZOO 1010C, PCB 2011C, BSC 1085C, BSC 1086C	Science Elective BSC 1005, BSC 1010C, BOT 1010C, ZOO 1010C, PCB 2011C, BSC 1085C, BSC 1086C	
FALL SEMESTER **12th grade**	**SPRING SEMESTER** **12th grade**	**SUMMER SEMESTER** **12th grade**
Humanities Elective HUM 1020, ARH 2050, ARH 2051, ARH 2060, PHI 2010, PHI 2600, REL 2300, LIT 2100, LIT 2090, THE 2000, AML 2000, ENL 2000, AML 2020, ENL 2022, THE 2305	Humanities Elective HUM 1020, ARH 2050, ARH 2051, ARH 2060, PHI 2010, PHI 2600, REL 2300, LIT 2100, LIT 2090, THE 2000, AML 2000, ENL 2000, AML 2020, ENL 2022, THE 2305	Specialization and Exploration
Economics ECO 2013	American Government POS 1041	Specialization and Exploration
Foreign Language I SPN 1120, S PA 1612, FRE 1120	Calculus II MAC 2312	
Calculus I MAC 2311	Specialization and Exploration	
Specialization and Exploration		

Specialization and Exploration may be any credit course.

The one-hour Seminar Course could be added to each Fall and Spring

** Specialization areas include computer information systems, electronics, graphic arts, performing arts, fine arts, and wellness/physical education. These may be used to satisfy required high school credit for fine and performing arts (1 credit), physical education/personal fitness (.5 credit), practical arts career education (1 credit if not taken in 9th grade)*

In meeting the requirements for the A.A. and A.S. Degrees, students will be held accountable for the credits required for all

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college students at OWCC at the time of acceptance into the OWCC Charter High School.

Course requirements are college level and will not be compromised. In order to assist students in meeting the high academic standards, the OWCC Charter High School will provide a strong counseling component through student service specialists dedicated to the program and its students. Student progress will be monitored on a weekly basis by the staff, and students will be supported and coached through the entire program.

The Pre-collegiate Program

Depending upon their placement scores, students in the Pre-collegiate Program will enroll either in high school-only courses or in a combination of high school courses and dual courses. The pre-collegiate student will follow an individualized program of study leading to the standard high school diploma. Depending upon the student's rate of progress, the pre-collegiate student may qualify for the Dual Enrollment Program and complete both the high school diploma and an associate degree. Other pre-collegiate students may complete a proportionate number of college credits without completing the full associate degree requirements.

In order to assist students in meeting the high academic standards, the OWCC Charter High School will provide a strong counseling component through student service specialists dedicated to the program and its students. Student progress will be monitored on a weekly basis by the staff, and students will be supported and coached through the entire program.

Technology-Across- the-Curriculum

In recognition of the growing importance of information technology skills in school, career, and life itself, the charter school educational program includes an innovative technology-across-the-curriculum component. In the tradition of the highly effective writing-across–the-curriculum model, technological skills will be interwoven into multiple classes and activities rather than taught as a single, stand-alone area. All English composition classes will be taught in a computer lab setting and selected assignments in wellness, fine arts, mathematics, social sciences and other courses will be internet or otherwise software-based. Selected projects, quizzes, tests and simulations the in the natural sciences will be conducted on computer. Algebra and higher-level mathematics

classes will be taught using graphing calculators. The integrated academic seminars will involve internet research and include graded assignments using presentation software. In addition, all charter school faculty and staff will be accessible by e-mail and students will be expected to use such as one of the means of communication with their instructors.

Individual Student Notebook Computers

In an effort to ensure that students in both the dual and pre-collegiate curriculum have sufficient access to computers to develop proficiency, the charter school will provide access to an individual notebook/laptop computer for each charter school student for use at the school or at home, throughout the students participation in the charter school. Microsoft Office and other appropriate software will be installed on the computers. The CHATS lab will offer internet connectivity so that students may "plug in" their notebook computers in the lab for on campus access to the web and to high quality printers or simply to use as an alternative to the regular lab PC stations.

Integrated Academic Seminars

Both pre-collegiate and dual enrollment students will take part in integrated academic seminars each term. The seminars will be developed and taught in individual and team format by the senior faculty members of the college. The seminars will be designed to help students relate their studies to the real world and to learn the interconnectivity of the subjects and topics presented. Seminar content will be structured in an interdisciplinary format to reinforce the complexity of the world and to illustrate that life is more than a series of segmented, stand-alone topics. Typical of the seminar themes under consideration are: "History, Art and Literature of the Viet Nam Era", "Law, Science and Society", and "Twenty-First Century Careers"

The Charter School Assessment Training Success Lab (CHATS)

The Charter School Assessment Training Success Lab (CHATS) will be included as an integral part of a students educational experience. The lab will be housed in dedicated space adjacent to

the charter school staff offices and will be staffed by professionals at all times. The lab will house individual study stations, group study areas, video monitors and viewing stations, individual PC stations and high quality printers, as well as tutorial resources and support materials for the charter school curriculum. For many students it will serve as the instructional hub of the charter school.

The primary objective of CHATS will be to assist students to achieve success in a college environment and be able to make informed decisions about career and other life choices. Basic services of the lab will be to provide students with computer access with internet, opportunities for career exploration, space for quiet study, access to educational advisors and tutors, and participation in co-curricular activities.

B. **Briefly outline the instructional methods to be used, including any distinctive learning techniques to be employed. How will this pedagogy enhance student learning.**

A variety of instructional methods will be used to deliver appropriate academic instruction. Selected services will be provided to enable each student to develop individual talents at the student's achievement and ability level. Delivery methods will include direct instruction, collaborative learning, integrated technical strategies including interactive computer- assisted instruction, purposeful independent study, hands-on laboratory experiences, portfolio production, performance assessment, and school-to-work and community service opportunities for integrating and synthesizing classroom experiences into a relevant composite of educational experience.

Non-traditional delivery of curriculum content will be used as appropriate according to a student's academic needs, learning styles, level of ability. and academic objectives to maintain a level of learning commensurate with the objectives of the OWCC Charter High School (e.g. on-line classes, directed independent study).

C. **Describe how your school will meet the needs of exceptional students, including limited English proficient students.**

The OWCC Charter High School will work with the Okaloosa County School District to identify the special needs of students and to meet all applicable state and federal requirements including

Section 504 of the Rehabilitation Act of 1973 and the Individuals With Disabilities Education Act (IDEA).

Needs of ESE and ESOL students will be met through individualized programs of study (IEP's). The OWCC Charter High School will work with the Okaloosa School District ESE Department to provide appropriate placement for students who can benefit from the program offered at the OWCC Charter High School.

When preparing the personalized educational plan for a student of limited proficiency in the English language, faculty of the OWCC Charter High School and the parent(s) of the student will plan the means for further instruction of the student in the English language and/or will specifically indicate how instruction will be modified in the basic subject areas.

In cases of extreme impairment or disability whereby the student cannot be served appropriately by a typical public school's resources, the OWCC Charter High School will discuss options for that student with the Okaloosa County School District and the student's parents.

ESE and ESOL Students will be served at the OWCC Charter High School. If contract services are not negotiated with the School Board, appropriate certified individuals, or companies, will be contracted to serve our ESE and/or ESOL student population.

D. Program Evaluation

The OWCC Charter High School will be evaluated on a number of levels. The results of all evaluation and effectiveness efforts will be used to improve the programs and services of the school. In addition to review and analysis of state and locally mandated accountability reports and student performance measures, the charter school will employ the following recurring charter school evaluation activities:

- Annual program evaluations using the existing format for review of the college's instructional programs and services
- Student evaluation of faculty and instruction on a course-by-course basis
- Annual parent survey of effectiveness and satisfaction

3) STUDENT ASSESSMENT

A. Describe your plan to assess student performance in the core academic areas. Please include the current baseline standard of achievement, the outcomes to be achieved and the method(s) of measurement to be used.

The OWCC Charter High School will work with the Okaloosa County School District as appropriate to further delineate the details of an assessment plan which will accommodate both district and charter school accountability requirements. The plan will begin with two fundamental benchmarks:

- Upon high school graduation, students will have performed at least as well as other Okaloosa County students of similar characteristics at each instructional level as measured by the various indicators approved by the State.

- The OWCC Charter High School will accomplish a rating of at least a "C" on the Florida State Report Card using the indicators identified by the State.

- **(Note: The overall standard performance criteria for achieving a grade of "C" on the Florida School Report Card reflects a statewide rubric of performance levels that the OWCC Charter School will expect to meet. However, once the governing board is convened and the detailed assessment plan is developed, we will set overall performance criteria to complement or exceed the criteria established for a grade of "C".)**

The following three sections present the elements comprising the framework for the comprehensive assessment plan.

1. Baseline Standards of Achievement

Baseline standards for incoming students will be established as follows:

All OWCC Charter High School Students (as appropriate to grade level)

- Performance on the TABE (Test of Adult Basic Education)
- Performance on other standardized tests as available and appropriate for the individual students (E.g. Terra Nova)
- Verification of beginning grade level
- Verification of incoming GPA
- Performance on Florida Comprehensive Achievement test (FCAT)

Pre-collegiate Program Students (as appropriate to grade level)

- Performance on the Florida College Entrance Placement Test (FCEP)
- Performance on the TABE (Test of Adult Basic Education)
- Performance on other standardized tests as available and appropriate for the individual students (E.g. Terra Nova)
- Verification of beginning grade level
- Verification of incoming GPA

Dual Enrollment Program Students

- Performance on the TABE (Test of Adult Basic Education)
- Performance on other standardized tests as available and appropriate for the individual students (E.g. Terra Nova)
- Verification of beginning grade level
- Verification of incoming GPA

2. Student Outcomes

Student outcomes will be defined on school-wide, program, and individual bases. The extent to which individual outcomes are attained will be a function of grade level, time enrolled at the Charter School, and baseline levels. The following page presents the foundation outcomes expected of individual students.

Charter School students will:

- demonstrate progressive mastery of content and performance standards across the core curriculum in communications, mathematics, social sciences, natural sciences, humanities, physical education and life management

- demonstrate progressive mastery of computer and information technology and research skills through computer software and internet applications

- demonstrate progressive mastery of critical thinking, career planning, educational planning, and problem solving skills

- demonstrate the ability to work collaboratively and effectively in cooperative groups

- demonstrate a commitment to community, citizenship, and service to society

3. Methods of Measurement

Among the formal measures that will be used to document academic progress and provide comparative achievement information are as follows:

- Standard grades in individual classes

- Pre-and post TABE (Test of Adult Basic Education) upon entrance and the semester prior to graduation

- Florida Writes Test

- FCAT (Florida Comprehensive Achievement Test)

- FCEP (Florida College Entrance Placement Test)

- Graduation/completion rates

- Overall GPAs

- Course retention rates

- Course success rates

- Program completion rates
- Program retention rates
- SAT and ACT
- College Level Academic Skills Test (CLAST)

Course grades will serve as a fundamental measure of student achievement. The OWCC Charter High School will use the following grading system.

Grade	Quality Points
A	4
B	3
C	2
D	1
F	0

B. **Describe the methods used to identify the educational strengths and needs of students and the extent to which educational goals and performance standards are being met.**

The Charter School staff and the services of the CHATS Lab will be integral in the determination of student strengths and needs, as well as in monitoring student progress and providing appropriate learning support services. The CHATS Lab will provide students with access to carious computerized and written inventories that will gather information regarding the student's career interest, study habits, learning styles and skill affinities. Typical of the instruments available are the *Guide to Occupational Exploration* (GOE), *Learning and Study Strategies Inventory* (LASSI) and the *Learning-Styles Inventory*. Results of these inventories will be used to assist in developing the student's program of study and in placing the student in those classes which best match the student's learning style with the delivery methods.

In addition to the periodic assessments described in section 3 (A), staff members will monitor student progress during the term through a variety of less formal strategies. Those strategies include review of midterm advisory grades, instructor referrals, and student conferences. The CHATS Lab will serve as the vehicle for

selecting and implementing intervention strategies as needed. Individual tutors, study groups, computer-assisted-instruction, study skills and test-taking workshops, video reviews and other similar activities will be available for learning support. In addition, students will have access to the services of the OWCC Math Lab and the Academic Success Center, which includes a Dial-a –Tutor phone line for quick English and math questions and an online tutoring service managed by e-mail.

Each student will receive individualized advising sessions at least twice each term. Advising sessions will address education and career goals, academic progress, course planning. Program of student development, and other related issues. Students will also have access to career and education mentors through carious OWCC programs such as the Retired Executive Assisting Learning (REAL) Program which pairs members of the OWCC Institute for Senior Professionals with students seeking information, guidance and support in various professional careers.

C. **Describe how students will, at a minimum, participate in the statewide assessment program.**

The faculty of the OWCC Charter High School will work with representatives of the Okaloosa County School District to plan the alignment of testing for the district's high school level grades, which will include the Florida Competency Assessment Test (FCAT) and the Florida Writes for grade 10.

As the Florida Department of Education develops new assessment tests driven by the benchmarks in the Sunshine State Standards, the faculty of the OWCC Charter High School will work with the Florida Department of Education and the Okaloosa County School District on the implementation of these assessments.

(See also the preceding section 3 (A) Student Assessment.)

D. **For secondary charter schools, describe the method for determining that a student has satisfied the requirements for graduation in section 232.246, Florida Statutes.**

The OWCC Charter High School will implement state graduation requirements as found in the Florida Statutes and the Rules of the Florida Department of Education. (See also Part I, section 2(a), Education Program).

The OWCC Office of Enrollment Services will maintain an individual permanent record (transcript) for each charter school student as official documentation of the student's achievement. This record will comply with all state requirements for recording and safekeeping of student records. The student's permanent record will be compared to the requirements specified in section 232.246, Florida Statutes and to all Charter School program requirements. (See also Part I, section 2(a) of this document). If all requirements have been met, the student will be certified for graduation from the OWCC Charter High School by the Director of Enrollment Services, the Director of the Charter School, and the Vice President for Instructional Services. Upon final approval by the Governing Board or designee, a standard Florida high school diploma will be issued to the student and the graduation date recorded on the student's permanent record.

II. GOVERNANCE & MANAGEMENT

1) PROFILE OF THE FOUNDING BOARD AND/OR INITIAL INCORPORATORS:

A. Describe the organizing group of initial incorporators that is working together to apply for a charter, including the names of the organizers, their backgrounds and experiences, and references for each.

Section 228.056(7), Florida Statutes, allows public entities to organize and operate charter schools. In the instant application, the District Board of Trustees of the Okaloosa-Walton Community College is the founding board and the governing board for the OWCC Charter High School[2]. The Board consists of eight (8) members appointed by the governor from Okaloosa and Walton counties. Five members reside in Okaloosa County and three members reside in Walton County. Board members serve staggered four-year terms and are eligible for reappointment by the governor. Because of the staggered terms, continuity should be insured. Additionally, the college president serves on a four-year contract, further providing continuity in the charter school's mission and service.

A list of the current OWCC District Board of Trustees is as follows:

Larry Y. Anchors, Chair	Walton County
William Thornton, Vice-chair	Okaloosa County
Elizabeth S. Campbell, Trustee	Walton County
Connie S. Hall, Trustee	Okaloosa County
Joseph W. Henderson, Trustee	Okaloosa County
Lamar S. Rainer, III, Trustee	Okaloosa County
J.E. Smith, Trustee	Okaloosa County
Vacant Position to be filled by Governor Bush	Walton County
James R. Richburg, President, OWCC And Corporate Secretary to the Board	

Information on each trustee is found in ATTACHMENT B. Any additional information required by the Sponsor such as references,

[2] Section 240.315, Florida Statutes, authorizes community colleges of this state and recognizes them as corporations. Furthermore, section 240.317, Florida Statutes, provides that community colleges are political subdivisions of the state.

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financial disclosure forms, and fingerprints will be available, upon request, prior to the execution of the charter school contract.

The gubernatorial appointment process requires an extensive application review, reference letters, background investigation, and review process by the Governor's Office, the Florida Senate, and the Florida Secretary of State's Office. Each trustee application is reviewed by the Florida Senate for confirmation of the appointment during its spring legislative session.

Pursuant to section 228.056(12)(g), Florida Statutes, members of the governing board of the charter school will be fingerprinted in a manner similar to that provided under 231.02. All appropriate officers, directors, and employees of the charter school who have authority to receive and expend FTE funds shall be bonded as provided by law.

B. Discuss any business arrangements or partnerships with existing schools, educational programs, businesses, or non-profit organizations.

The OWCC Charter High School will develop a full partnership with OWCC. The two entities will share faculty, facilities, and services. The charter school student will have access to programs and services brought to the OWCC campus.

We anticipate that the OWCC Charter High School will also arrange partnerships with businesses as well as partnerships with local public schools for educational programs.

2) SCHOOL GOVERNANCE

A. Describe the governance structure of the school, including the status of the charter school as a public or private employer as required in subsection (7) of the statutes.

Pursuant to Section 228.056(7), Florida Statutes, the Charter School will be organized as a public employer. As a public employer, the Charter School employees may participate in the Florida Retirement System. As a public employer the Charter School may also contract for services with an individual or group of individuals who are organized as a partnership or a cooperative. Individuals or groups of individuals who contract services to the Charter School are not public employees. All employees of the

Charter School will enjoy the benefits and responsibilities as provided by Florida law, OWCC Board Policies, and State Board of Community College Rules.

The governing board of the OWCC Charter High School is accountable for the academic, financial, and operational policies of the school. The governing board will approve all budgets, set policy, establish procedures, approve selection of the director, and ensure the financial and administrative management of the school. Further, the governing board, through the college president, will ensure that the school's performance standards are met or exceeded, that ongoing assessments are accomplished, that financial reports are made and controls are in place, that state and district requirements are met, and that annual progress and accountability reports are made to the sponsor and other entities as required by law. The governing board, however, is not involved in the daily administration of the program. The day-to-day operation of the school will be overseen by a school director (as described in section B, below).

B. **Describe the administrative management structure of the school.**

A director, who reports directly to the vice president for instruction, who in turn reports to the college president, will administer the OWCC Charter High School. The OWCC Charter High School Director will be in a position equivalent to a division director at the college such as the division director for sciences, business, communications, or fine and performing arts. The position is considered to be a major administrative appointment with significant duties and responsibilities. The director will be a qualified individual with experience in budgeting, planning, implementing, and evaluating programs for high school students. The director will be responsible for recommending employment, supervising, and evaluating all school staff. The job description for the OWCC Charter High School Director and the organization structure is contained in ATTACHMENT C. The director will be selected in the spring to complete the planning and organization for the August 2000 school beginning.

Three additional staff members will be selected in the spring to complete the planning and organization for the August 2000 school beginning.

A coordinator, an educational advisor, and a staff assistant (see ATTACHMENT C for job descriptions) will assist the director. The

four positions will provide direct service support to the 100 students at a ratio of 1 to 25 students.

C. **Describe how the board of directors will be chosen and what steps will be taken to maintain continuity between the founding organizer's vision and that of the permanently established board of directors.**

Because the Okaloosa-Walton Community College District Board of Trustees is the governing board of the OWCC Charter High School, all appointments are governed by Section 240.313(3), Florida Statutes. Pursuant to section 240.313(3), Florida Statutes, "[t]rustees shall be appointed by the governor."

D. **Describe the roles and responsibilities of the governing board, including the relationship of the governing board to teachers and administrators.**

The governing board of the OWCC Charter High School shall have control and jurisdiction over the affairs and property of the school. Paid teachers and the director of the proposed OWCC Charter High School shall work under the supervision of the vice president for instruction, who in turn reports to the college president. (See also Attachment C)

E. **Discuss the proposed method for resolving conflicts between the governing board of the charter school and the sponsor.**

In the unlikely event of conflicts between the OWCC Charter High School and the Okaloosa County School Board, resolution will be sought through the Okaloosa School District and the OWCC representatives to the Okaloosa-Walton Community College and Okaloosa and Walton County School District Articulation Committee sitting as a resolutions committee. If these representatives are unable to reach a resolution, the college president and the superintendent of schools will meet and try to reach a solution. If they are unable to resolve the differences, the matter will be taken to the Okaloosa School Board and the OWCC District Board of Trustees for resolution. Either Board will have the authority to request binding mediation to resolve the conflict.

If the parties to the contract are unable to resolve a dispute, then pursuant to section 228.056(4)(f), Florida Statutes, the Florida Department of Education shall provide mediation services. If the Commissioner of Education determines that the dispute cannot be

settled through mediation, the dispute may be appealed to an administrative law judge appointed by the Division of Administrative Hearings. All final orders from the Division of Administrative Hearings are subject to review in the First District Court of Appeal pursuant to Section 120.68, Florida Statutes.

F. Discuss the nature of parental involvement in decision-making matters.

Parental involvement is essential to student success and therefore essential the OWCC Charter High School. Indeed, the original purpose statement, educational principles, rationale, and educational program for the Charter School were reviewed and discussed in open forums by local parents and potential students prior to submission with the application. In the future, as part of the program evaluation process, an annual effectiveness and satisfaction survey will be given to all Charter School parents. The results of the survey will be used to guide future improvements in the programs and services of the school. Furthermore, the OWCC Charter High School web site (www.owcharterhigh.org) offers e-mail access through which students and parents can convey ideas, concerns, or comments to the Charter School staff at any time. The e-mail address is monitored daily and an initial response will normally be provided to the sender within one business day.

The Charter School experience incorporates three levels of ongoing parental decision-making: 1) whether or not to participate in the Charter school; 2) determining the design and content of the student's program of study; and 3) whether to continue participation in the Charter School.

As an aid to the first level decisions, OWCC and the charter school staff members will conduct "get-acquainted" information sessions for interested students and parents, more detailed orientation sessions for charter school applicants and extensive orientation meetings for parents of students entering the charter school. In addition, much of the information necessary for first level decision-making is presented on the OWCC Charter High School web site.

The second level offers a significant recurring opportunity for parental input. Parents will work directly with the Charter School staff to determine the student's program of study, extra-curricular and co-curricular activities, and class schedule. The parent(s), student and the educational advisor will all be expected to sign the student's semester schedules, educational plan and program of

study. Changes to those agreements will require the same approvals. Periodic academic progress reports, including both midterm advisory and final course grades, will be provided to the parents. The educational advisor and counselor, who serve as the first point of contact for parental questions and comments, will be available for parent and parent-student conferences and will schedule such on a regular basis. In addition, Charter School staff will be available for parental conferences on an as-needed basis.

The third level of parental input and decision-making involves continued participation in the Charter School. In an effort to ensure that the participation decision is an informed one, parents will be able to review the student's entire academic history and educational development record with the educational advisor or counselor, as well as discuss the courses and activities that will be available to the student in subsequent years of enrollment. Finally, the Charter School will share the aggregate results of the annual effectiveness survey and all other accountability reports with the charter school parents.

G. Discuss how the charter school will comply with Florida Statutes relating to public records and public meetings.

The OWCC Charter High School will fully comply with Chapter 119, Florida Statutes, in regard to public disclosure of all school records, not including those personally identifiable cumulative records defined in Section 230.25, Florida Statutes, and State Board Rule 6A-6.1995. Likewise, according to Section 286.011, Florida Statutes, meetings of the governing board shall be open to the public. Reasonable notice of the time, place, and agenda of meetings will be available to all members of the school community. Minutes of the OWCC Charter High School governing board meetings will be kept and

made available for public inspection upon reasonable advance notice from any person.

3) LENGTH OF CONTRACT

A. State the length of the initial charter, up to 5 years.

Pursuant to section 228.056(11)(a)(11), Florida Statutes, the initial term of the proposed charter school shall be for five (5) years.

Thereafter, the charter may be renewed as provided in section 228.056 (9)(b), Florida Statutes, or any amended or subsequent similar law applicable to charter schools. The charter may be modified during its initial term or any renewal term, upon approval by both boards, and such modifications shall be in writing and executed by both boards.

The five-year contract will not be terminated by the Okaloosa County School Board except for:

- Failure to meet the requirements for student performance standards or failure to make significant progress toward achieving the standards as stated in the charter
- Failure to meet generally accepted standards of fiscal management
- Violation of law
- Other good cause

B. **Present a timetable for implementing the charter, which addresses the implementation of each element thereof and the date by which the charter shall be awarded in order to meet this timetable. (See the following page.)**

TIMELINE FOR IMPLEMENTING CHARTER SCHOOL

DATE	ACTION	RESPONSIBILITY
July 20, 1999	OWCC Board of Trustees approve charter application process	Dr. Richburg
July 29 & August 3,1999	Public meeting with interested parents	Dr. Richburg
August 1, 1999	OWCC Charter Committee report Preliminary work on Charter components due	Charter Comm.
August 2-27,1999	Refine charter components	Charter Comm.
November 1999	OWCC Board of Trustees approve application	Dr. Richburg
November 15, 1999	Submit charter proposal to Okaloosa County School District	Dr. Richburg
November 15-January 15, 2000	Respond to Okaloosa County	Dr. Richburg
December 1, 1999	Submit binding FTE estimate to I	Jeff School District Schembera
January 10, 2000	School Boards request for additional information and/or changes in proposal for Charter contract	Charla Cotton
January 15, 2000	**Okaloosa County School Board awards charter.**	
January 11, 2000	**Marketing/Recruitment**	Sylvia Bryan
January 11 to 31	Employ direct support staff For Charter School Begin admissions process	Dr. Richburg
January 16	Appoint admissions committee	Dr. Richburg
February 1-28, 2000	Primary Application Period	Director, Staff
March 1, 2000	**Primary Admissions Period** Facilities preparation (CHATS Lab)	Director, Staff
March 1-31, 2000	**Second Application Period**	**Director, Staff**
April 1	**Second Admissions Period (if needed)**	**Director, Staff**
July 15-to Opening	Parents, staff, and students Participate in orientation sessions	Director, Staff
August 23, 2000	**Opening day of school**	Faculty, staff

4) EVIDENCE OF SUPPORT

A. Try to convey as clearly and concretely as possible the scope of community backing for the proposed charter school and its founding board. Document this community support among teachers, parents, students, community members and institutional leaders and others, through the use of letters of support, surveys, or other tangible means.

In the initial stages of investigating the feasibility of offering a charter school to high school students in Okaloosa County many parents, students, community members, and business leaders were surveyed. The results were overwhelmingly supportive of the concept and encouraging enough to propel the design of a dual enrollment charter school. We have reason to believe that there is a need for such a school and a desire for additional choices for high school students in Okaloosa County.

In addition to informal surveys and meetings with current OWCC students, two formal meetings with community leaders, parents of public and home schooled students, and current dual enrollment and potential students were held to explain the concept of the charter school and to solicit responses to the charter proposal. Over seventy people from all areas of Okaloosa County attended. The remarkable enthusiasm with which the concept has been greeted by a cross-section of the community serves as strong evidence of the charter schools'local advocacy and backing.

Of equal importance is the Okaloosa County School Board's recognition that a dual enrollment charter high school is needed in the district. Just recently the School Board announced a preliminary partnership with Troy State University to create a charter high school serving students in the dual enrollment program. This announcement serves to support and validate the need for the proposed OWCC Charter High School.

Letters of support as evidence of community backing for the proposed school, responses to written surveys, and copies of newspaper and magazine articles are found in ATTACHMENT D.

III. FINANCE AND FACILITIES

1. FACILITIES

A. Describe the facilities to be used and their location or alternatively, describe your present options for a school building.

The OWCC Charter High School will be placed on the Niceville Campus of the College. The campus is located between Highways 85 and 285 on the northern side of Niceville, Florida. The 17 building campus occupies 264 acres in a beautifully wooded environment.

The buildings and individual classrooms and laboratories meet state requirements for access and safety. The Niceville Campus is fully compliant with Section 504 of the Rehabilitation Act of 1973, I.D.E.A., and the America with Disabilities Act. The buildings are described as follows:

Administration (A) houses the executive and administrative offices for the college including instructional services, administrative and financial services, media/public relations, and the college foundation.

Technical Laboratories (B) contains electronics, drafting and design, computer-assisted drafting laboratories, and computer-aided manufacturing laboratories.

Student Services Center (C-1) houses admissions, registration, counseling, financial aid, and Veterans Affairs. Safe and secure vault storage is provided for student records in this building. In additional student records are electronically preserved in another building.

Business (C-2) provides facilities for instructional programs in business education, business administration, computer science, and management. College testing services are also located in this building.

Science (D) provides classrooms and laboratory facilities for courses in biology, physics, physical science, chemistry and zoology.

Learning Resources Center (E) is located on the two center floors and the south mezzanine of Building E: It contains a collection of more than 82,000 books, 39,000 audio-visual items, and subscribes to about 500 magazines and newspapers. A computer network provides access to the library holdings of all 10-state universities and 28 community colleges, numerous CD-ROM databases and worldwide information sources through Internet access.

The upper north mezzanine levels house the Academic Success Center, three computer labs/classrooms and the Division of Communications and Social Sciences office. The Periodicals/Audio/Visual sections of the LRC are on the south side. The first floor level contains faculty offices, a computer lab, and classrooms. A conference center and classrooms are located on the ground level.

Athletics and Physical Education (F): contains offices, classrooms, and storage facilities for the Division of Athletics and Physical Education, and houses the Wellness Center.

Outdoor Physical Education Facility (F-1): contains extensive outdoor facilities, which provide activity programs for intramural and intercollegiate participation.

Utilities, Maintenance, and Receiving (G) and (G-1): houses the air conditioning and heating equipment, central services, maintenance, custodial and grounds functions.

Gymnasium (H): a multi-purpose facility used to house all indoor physical education activities and indoor sports events.

The Arts Center (J): consists of two theaters, two art galleries, a dance studio, recital hall, and choral and musical studios.

College Mall (K): contains student activities, food services, the College Store, lounges, meeting rooms, recreational areas, and houses the Continuing Education Department.

Mathematics/Public Safety (L): provides offices, classrooms, and specialized laboratories for the mathematics department and facilities, and forensics photo lab, for programs offered by the Florida Criminal Justice Training Center No. 21.

Visual Arts (M): houses instructional art programs in pottery and drawing.

Child Development & Education Center and Workforce Development (P): houses the Mary Lou OConnor Child Development Education Center, the Early Childhood Education staff and classrooms, the Workforce Development classrooms and offices, as well as the Assessment, Career & Tutorial Center.

While utilizing all campus facilities, the OWCC Charter High School will have a permanent home adjacent to the Mary Lou OConnor Child Development Education Center in the "P" Building.

Graphic Arts Building (Q): houses Graphic Services and the instructional Graphic Communications programs. Facilities for the Public Safety Division are also housed in this location.

Computer Services (R): provides laboratories and related instructional facilities for the computer science program. The college's Management Information Systems staff is located in this facility.

The Sports Complex: The sports complex is located east of the Niceville campus and contains a golf course, and two diamonds, bleachers, field houses for men's and women's baseball and softball and a Strength Training Center.

B. Demonstrate how this site would be a suitable facility for the proposed school, including any plans to renovate and bring facility into compliance with all applicable building codes.

The facility is currently being used as a school and meets all State Requirements for Educational Facilities (SREF). All of the facilities described in Section A comply with Section 504 of the Rehabilitation Act of 1973 (Americans with Disabilities Act).

Student records, both on line and hard copy, will be maintained in a secure and safe facility. On-line transcripts and student records are backed up each evening and stored in a fire rated vault and also forwarded to a cold storage site located in Atlanta. Hard copy student records are maintained in a vault containing the college's student records and is rated for three (3) hour fire safety.

The citizens of the district recognize the Niceville Campus as an outstanding educational plant for its educational programs and

services. Over 650 high school dual enrollment students currently use the facilities. Adding to the strength of the campus and its facilities is the construction of a new college library/learning resources center scheduled to begin in January 2000.

Beyond the college's extensive physical plant, the college has extensive computer capability. Each faculty member has a personal computer networked to the college system. The college owns over 850 personal computers and has extensive student computer capability. Each classroom is fiber–wired for data, voice, compressed video and instructional television. The college has broadcast capability through its Wireless Television system.

C. If applicable, discuss any progress, partnership developments, or other future steps towards acquisition of a school building

Not applicable.

D. Describe financing plans for facility, if applicable.

Additional OWCC Charter High School facilities could be funded from the School Infrastructure Thrift Funds (Sections 235.2155 and 235.216, Florida Statutes (1999)), the charter school capital outlay fund (section 228.0561, Florida Statutes (1999)); any subsequent charter school capital outlay source or private funds.

2) FINANCES

A. Describe the financial management and internal accounting procedures of the school.

As an integral component of the overall OWCC organization, the Charter School will enjoy the support, resources, and expertise of an established and successful public education institution. Existing OWCC financial management and accounting procedures will comprise the basic procedures for the Charter School.

OWCC's 1999-2000 general operating expenditure budget is in excess of $19.4 million. State funding represents 70.9% of total revenues received while student fees are 26.9% and other revenues are 2.2%. The college currently administers budgets (FY 1999-2000) from state and federal sources totaling $39.5 million.

The following chart enumerates funding sources for the previous five 5) years.

	94-95	95-96	96-97	97-98	98-99
Tuition & Fees	4,064,994	4,185,832	4,304,810	4,559,757	4,787,745
State Appropriations	10,986,545	11,885,114	13,608,627	14,024,397	14,725,617
Federal Grants & Contracts	3,833,984	3,566,445	3,526,336	3,979,669	4,178,684
State Grants & Contracts	1,353,840	2,286,924	2,965,450	1,687,521	1,771,897
Private Gifts, Grants & Contracts	34,339	55,271	56,499	84,674	88,908
Sales & Services of Educational Activities	337,591	357,004	364,183	382,612	401,743
Auxiliary Enterprises Sales & Svc	2,214,731	2,290,232	2,569,597	3,365,469	3,533,742
Other Revenue	227,548	573,429	1,104,690	2,217,755	2,328,611
Student Financial Aid	5,148,821	6,682,963	6,710,748	7,151,278	6,859,942
Total	28,202,393	31,883,214	35,210,940	37,453,132	38,676,889

OWCC has always put a very high percentage of its budget into the direct cost of instruction. This has allowed the college to continually provide among the highest mean daily salaries for full-time instructional personnel in the Community College System. Through good financial management, OWCC has been able to provide a high quality education at a low cost to the student. OWCC's tuition rate is the lowest of the 28 state community colleges.

Increasingly important sources of new revenues to the college are restricted grants and contracts and external sources of student financial aid. In 1998-99, federal, state, local and private funds provided approximately $4.9 million in revenues to support special educational initiatives.

OWCC has a well-trained finance department consisting of thirteen (13) positions including two (2) certified public accountants with a third sitting for the CPA exam soon. A listing of finance department personnel as well as all administrative positions is included in ATTACHMENT E.

The 1998-99 Annual Financial Report reflects that OWCC continues to be financially sound and, through its dedication to fiscal responsibility, is expected to maintain this position. See ATTACHMENT F.

OWCC takes great pride in its history of consistently outstanding audits of its financial affairs and will strive for continued success in this area. See ATTACHMENT G.

The finance department of OWCC will establish a separate internal accounting system for the OWCC Charter High School to meet the requirements of Florida Statutes and Department of Education regulations and comply with all state and federal financial reporting requirements.

The OWCC Charter High School will use the OWCC sales tax exemption number. The internal accounting procedures of the school are enumerated in great detail in the attached administrative procedures manual used by OWCC. Attached under separate cover.

B. Present a budget for start-up expenses, covering only the planning and capital expenses necessary before school opening.

The OWCC Charter High School will use existing staff and faculty of OWCC who will work under their current contract or as volunteers to make preliminary arrangements for the school. A Federal Start-up Grant will be used if received to furnish the "CHATS LAB" and to initiate the charter school process. The following page presents the proposed budget for federal funds.

3,563 FTE. Full-time and part-time instructional salaries are currently $4,658,658. Dividing the instructional salaries by the FTE gives an instructional salary per FTE of $1,307. By multiplying the instructional salary per FTE by the expected number of Charter School FTE (100), the instructional salary budget of $130,751 is derived.

The following page presents a budget based upon the college receiving 95% of the weighted FTE as identified above.

Revenue	
Federal Charter School Planning Grant	**75,000**
Total Revenue	**75,000**
Expenditure	
OCO	
Office Furniture (Four Positions at $3,750)	15,000
Lease 100 Student Lap-Top Computers	60,000
TOTAL BUDGET	**75,000**[3]

Since the college is already equipped to support instruction, the cost of additional facilities will be low.

Expected Types of Revenue. Using the funding worksheet provided by the Okaloosa School District, the weighted per FTE funding from these sources is estimated to be $3,794.00.

General Non-Designated FEFP Funds Required Local Taxes
Discretionary Lottery Funds Educational Technology
Instructional, Materials/Textbooks Discretionary Local Taxes
Safe Schools Transportation FTE

The following estimated budget anticipates that three additional staff members will be employed prior to the opening of the school in the fall of 2000. The start-up costs for each position will be prorated in accordance with the budget for the fiscal year in which they are appropriated. Currently, the college employs seventy-three (73) full-time faculty and two hundred twenty-one (221) part-time faculty. All faculty could be involved with students of the Charter School, dependent upon the student's program of study. As a result of this instructional approach, the Charter School's instructional salary budget is a proportional percentage of the college's instructional salaries. The college currently teaches

[3] A second Federal Charter School Grant will be available to the OWCC Charter High School for academic year 2001-2002. Like the first grant, the award will be in the amount of $75,000.

Revenue	
100 Students @ 3794.67 Weighted FTE (95%)	**360,493**
Expenditure	
Personnel	
Director Salary - $57,500 Fringe - $13,357 Sub-Total - $70,857/35,424 (.5 FTE)	35,424
Counselor/Coordinator Salary - $37,155 Fringe - $9,696 Sub-Total - $46,851 (1 FTE)	46,851
Educational Advisor Salary - $20,702 Fringe - $6,559 Sub-Total - $27,261 (1 FTE)	27,261
Staff Assistant II Salary - $17,031 Fringe - $5,882 Sub-Total - (1 FTE)	21,926
Instructional Salaries	130,751
Sub-Total Personnel	**230,213**
Expense	
Insurance (Liability, Property, etc.)	12,500
Student Textbooks	55,000
Student Transportation	30,780
Sub-Total Expense	**98,280**
TOTAL BUDGET	**360,493**

Administrative overhead, including utilities for the Charter School, is projected at eight percent (8%) of the total budget or $28,839. The college will make an in-kind donation to the Charter School for at least the first year of operation.

School Infrastructure Thrift Program (SIT)[4]. It is anticipated that the OWCC Charter High School will be eligible for **SIT** funds. It is estimated that these funds will be $1,000,000. Using the Charter School formula of 95%, the Charter School will receive approximately $950,000. The following is the proposed budget for these funds.

Revenue	
School Infrastructure Thrift Program (SIT) Funding	**950,000**
Expenditure	
Renovation/Remodeling (additional classrooms - 3)	250,000
Two Chats Computer Laboratories at 20 Stations Each	100,000
Purchase 300 Student Laptops at $1,700 each	510,000
Renovate/Remodel One Student Computer Laboratory	90,000
TOTAL BUDGET	**950,000**

Capital Outlay Property Taxes. It is recognized that the Charter School is eligible for the weighted FTE portion of Capital Outlay Property Tax Revenue. During the current fiscal year, that equates to $234 per weighted FTE. This results in the Charter School

[4] The SIT fund is established in section 235.2155, Florida Statutes. The ability of charter schools to continue to utilize SIT funds is the subject of consideration by the 1999-2000 Florida Legislature. Regardless of its form, however, it appears that some type of capital outlay will be available for the upcoming academic year.

receiving $23,417 based upon a projected 100 FTE. These funds would be utilized for instructional capital equipment for distance learning.

C. **Present a 3-year budget covering all projected sources of revenue, both public and private, and planned expenditures.**

A 3-year budget can be found under ATTACHMENT H.

D. **Do you plan to conduct any fund-raising efforts to generate capital or to supplement the per pupil allocations. If so, briefly explain.**

At the present time funds to support the instructional program will come from the state FTE funding formula, categorical funds, and grants that will be sought as available and appropriate to support instruction. The Okaloosa-Walton Community College Foundation exists as a direct support organization to the college and has the ability to seek funds and set up a special account to support the OWCC Charter High School, as donations become available.

E. **Explain the manner in which the school will be insured, including liability insurance.**

Because the OWCC Charter High School will be a component of the Okaloosa-Walton Community college, a public entity, and governed by the District Board of Trustees' liability insurance, property insurance, and workers'compensation insurance will be provided under the requirements of the standard operations governing the college. As a public entity, specific Florida Statutes relating to limitations of legal action and immunity govern OWCC and the OWCC Charter High School. (See Section 228.05616, Florida Statutes). The OWCC Charter High School will comply with all applicable Florida Statutory requirements. Appropriate coverage, will be provided as required, including accident insurance on the students at the appropriate level through a private insurer with an A rated carrier or better as rated by A.M. Best Rating Service. ATTACHMENT I contains a proposal solicited by the college through the Florida Community College Risk Management Consortium from Gallagher Basset Services, Inc. This is the same carrier that underwrote insurance for the Okaloosa County Public School System in the past.

3) RECRUITING, MARKETING, AND RETENTION PLAN

A. Demonstrate how you will publicize the school to attract a sufficient pool of applicants.

OWCC will initiate an aggressive campaign to publicize the OWCC Charter High School to a broad audience in order to foster a student body that is representative of the local community. OWCC will also utilize targeted publicity/recruitment efforts to specific populations (detailed below) to help ensure representation from various constituencies.

Both broad-based publicity efforts and targeted marketing will emphasize the mission of the OWCC Charter High School so that self-selection by students and parents will help ensure an appropriate match between the school's mission and the educational and personal needs of applicants.

Step 1. Develop General Community Awareness of Charter School through Print and Electronic Media

A series of public relations endeavors will be employed by the OWCC Office of Media/Public Relations to publicize the OWCC Charter High School to the community, at large, so that all interested parties will be aware of the School and the potential for enrollment.

A. Press Conference. The Charter School proposes that a joint press conference with the Okaloosa County School Board be scheduled to announce approval of the OWCC Charter High School application. OWCC will coordinate the day and time of the press conference with the school board to immediately follow (either the same day or next day) board approval of the Charter School application. This joint conference will serve to emphasize the cooperative nature of the Charter School venture and will give the press the opportunity to ask questions of both OWCC and OCSB in one convenient setting/location.

Location: The Arts Center Tyler Recital Hall

Present: Dr. Richburg, OWCC President
Larry Anchors, Chairman, OWCC District Board of Trustees
Walter Gordon, Superintendent, Okaloosa County Schools
School Board Chairman and Board members

Press: Local newspaper, radio and television, including minority media in Pensacola who distribute/broadcast in Okaloosa County. AP representative See ATTACHMENT J

A. **Press Releases.** A series of Press Releases will be issued to all media listed in ATTACHMENT J and will be placed on the OWCC Charter High School Web site. These releases will announce items such as:

1. Approval of the Charter School (the OWCC Charter High School) including application information and deadlines,
2. Detailed application procedures, deadlines, etc.,
3. Announcement of new staff,
4. Article on community response, i.e. number of applications, application deadline, etc.
5. Other major developments in programming and development

C. **Radio Talk Shows.** OWCC will schedule appearances on local radio talk shows to further publicize the OWCC Charter High School. The OWCC representative will explain the application process and selection criterion.

D. **Web Site**. An OWCC High School Web/College Program site has been created under the direction of the OWCC Office of Media/Public Relations. **The web address is www.owcharterhigh.org**. This site contains detailed information for prospective students and parents regarding the OWCC Charter High School, its mission, application procedures, application materials, e-mail addresses, etc.

E. **Public Workshops.** OWCC will host a series of free public workshops to explain the OWCC Charter High School mission and to walk potential students through the actual application process. One daytime and one evening session will be held at each high school in Okaloosa County. The workshops will be publicized through the medium mentioned in this plan and invitations will also be sent to students who

have previously expressed an interest in the OWCC Charter High School.

Step 2. Develop General Awareness Among Area Students of Charter School.

To reach the general student population with information regarding OWCC Charter High School opportunities, the OWCC Office of Media/Public Relations will employ the following strategies:

A. **Paid advertisements** in local high school newspapers and press releases to internal school media such as school TV and/or newspapers.

B. **School Visits**. OWCC will incorporate OWCC Charter High School /College Program information with OWCC's regularly scheduled high school visits.

C. **Web Site.** OWCC will publicize the OWCC Charter High School Web site through the mediums above.

D. **Home School Students.** Information will be issued to local home school students through the home school newsletter, direct mail and other methods to inform Home school students about the OWCC Charter High School.

Step 3. Target Minorities, Disabled and Rural Students to Help Ensure Representation from Various Constituencies.

To ensure representation from various constituencies, including minorities, the OWCC Office of Media/Public Relations will work with a range of community organizations such as the NAACP's ACTSO program (Academic, Cultural, Technological Scientific Organization), the Kappa Alpha Psi and Omega Psi Phi fraternities, and possibly with church youth ministers at specific churches to disseminate information regarding the OWCC Charter High School specifically to minority students.

OWCC will disseminate OWCC Charter High School information to the minority-owned newspapers in Pensacola, since the papers are distributed in the minority community in Okaloosa County, and to radio stations in Pensacola which are targeted at the African-American listening audience.

OWCC will further emphasize in application and marketing materials that the OWCC Charter High School is fully accessible to disabled students and that the OWCC Coordinator of Students with Special Needs is available to assist with an educational plan for disabled students consistent with Section 504 of the Rehabilitation Act of 1973 and I.D.E.A.

In order to reach the rural areas of North Okaloosa County, OWCC will work closely with the two radio stations in Crestview and Baker, with the Florala Newspaper and the Crestview News Leader, and with other community and school outlets in North Okaloosa County to ensure that the typically harder to reach rural population is aware of the opportunities available at the OWCC Charter High School.

Step 4. Target Marketing to Ensure Appropriate Match of Students to Charter School Mission

To ensure an appropriate match between the OWCC Charter High School mission and the educational and personal needs of applicants, OWCC will initiate a series of targeted marketing efforts aimed at students who have the greatest potential to be successful OWCC Charter High School participants.

A. **Invitations to Application Workshops.** Invitations to the application workshops will be sent to students who have previously expressed an interest in the OWCC Charter High School, Dual Enrollment Students and Home School Students. The Application Workshops will be open to public with an invited guest list.

B. **Full-Color Brochure.** A full-color brochure for the OWCC Charter High School will be developed by the OWCC Office of Media and Public Relations (a draft is currently in production in Graphic Services) to aid in student recruitment.

C. **Direct Mail Campaign.** As appropriate, OWCC will initiate a direct mail campaign to current dual enrollment students, home school students, current 9th and 10th grade students and others to inform parents and students about OWCC Charter High School Opportunities.

IV. OPERATIONS

1) ADMISSIONS & REGISTRATION PLAN

A. Describe the admissions procedures and dismissal procedures you will use.

1. Admissions (generally). Students will be considered for admission without regard to race, religion, national origin, gender, or physical disability. The school will be open to any student in grades (10) through twelve (12) in Okaloosa County and any student covered in an interdistrict agreement with the Sponsor.[5] The school will have an open admissions procedure, utilizing a "first come, first served" policy. In addition, a random lottery will be held for qualified applicants if the number of applications exceeds the capacity of a program, class, grade level, or building.

Pursuant to section 228.056(6)(a), Florida Statutes, preference may be given to siblings of students currently enrolled in the school and children of employees of the school. In addition, preference may be given to students residing within a "reasonable distance" of the school as defined in Part IV, section 3 of this proposal. Pursuant to section 228.056(6)(e), Florida Statutes, students may withdraw from the school and at any time enroll in another public school as determined by school board policy.

2. **Application Process.** The following represents a step-by-step process for submitting an application for consideration in the OWCC Charter High School (also see Attachment K):

- Submit a college application for admission, an OWCC Charter High School application for admission, and a signed (student and parents signature) Agreement of Participation form.

- Submit official high school transcripts and placement test (FCEP) scores. A home school student shall submit a portfolio of academic work.

- Student applicants whose application files are completed before March 1, 2000 will be treated as the initial set of

[5] All students will be required to adhere to the Okaloosa County School District and State of Florida policy regarding student health examinations and innoculations.

applicants. On March 1, 2000, if the number of eligible applicants does not exceed capacity of the programs, class, grade level, or building all eligible applicants will be accepted. If the number of eligible applicants, however, exceeds the capacity of the programs, class, grade level, or building, eligible applicants shall have an equal chance of being admitted through a random selection process. All applicants participating in the random selection process and not admitted in the charter school will be placed on a waiting list in the order that their name was drawn from the lottery.

- If space remains after the initial acceptance period, student applicants whose application files are completed before April 1, 2000 will be treated as a second set of applicants. On April 1, 2000, if the number of eligible applicants does not exceed capacity of the programs, class, grade level, or building all eligible applicants will be accepted. If the number of eligible applicants, however, exceeds the capacity of the programs, class, grade level, or building, eligible applicants shall have an equal chance of being admitted through a random selection process. All applicants participating in the random selection process and not admitted in the charter school will be placed on a waiting list in the order that their name was drawn from the lottery.

- Student applicants whose application files are completed after April 1, 2000 will be accepted on first come, first served basis if space is still available. If the number of eligible applicants, however, exceeds the capacity of the programs, class, grade level, or building, eligible applicants shall be placed on a waiting list in the same order that the completed applications were received.

- Pursuant to section 228.056(6), Florida Statutes, the college reserves the right to limit students by program, class, grade level or building. The college also reserves the right to conduct separate lotteries, if necessary, for each program, class, grade level or building.

3. **Dismissal.**

Any of the following student behaviors are grounds for disciplinary action, which may lead to dismissal of the student by the governing board of the OWCC Charter High School.

- The illegal use, possession, or sale of controlled substances, as defined in Chapter 893, or possession of electronic telephone pagers, by any student while the student is on school property or in attendance at a school function.

- Possession of a firearm, a knife, a weapon, or an item which may be used as a weapon by any student while the student is on school property or in attendance at a school function.

- Violence against any school personnel or another student.

- Sexual harassment.

- Vandalism (theft, defacing, misuse of school property)

Because the governing body of the Charter School has not been convened, no disciplinary policies have been formally approved. Florida State Law, Okaloosa County School District policy, and OWCC policies shall guide in the development of the school's disciplinary policies (See Attachment K for OWCC disciplinary policies.)

B. **Describe the timetable to be used for registering and admitting students, including a plan for the admission lottery if the number of applicants exceeds the program capacity.**

Students and parents will be invited to submit a complete application (as described in Section A, above) and it will be time and date stamped. In the initial year, applications will be accepted beginning the date this charter application is approved through March 1, 2000. (Primary Application Period). All student applicants whose files are complete prior to March 1, 2000 will be treated in the initial set of "eligible" applicants.

All eligible applications will be reviewed and sorted based on dual enrollment criteria established by section 224.0116, Florida Statutes. Those applicants meeting the dual enrollment criteria will be considered for the dual enrollment program. All other applicants meeting high school eligibility requirements will be considered for the pre-collegiate program. On March 1, 2000, if the number of eligible applicants does not exceed capacity of the programs, class, grade level, or building all eligible applicants will be accepted. If the number of eligible applicants exceeds the capacity of the programs, class, grade level, or building, eligible applicants shall have an equal chance of being admitted through a random selection process. (Note: a separate lottery will be conducted for each program as deemed necessary.)

Should space remain available after this date (March 1, 2000), applications will continue to be accepted and a second enrollment period will take place on April 1, 2000. All student applicants whose files are complete prior to April 1, 2000 will be treated in the second enrollment period. Similar to the first enrollment period, if the number of eligible applicants does not exceed capacity of the programs, class, grade level, or building, all eligible applicants will be accepted. If the number of eligible applicants does exceed the capacity of the programs, class, grade level, or building, eligible applicants (submitting after March 1, 2000) shall have an equal chance of being admitted through a random selection process. See ATTACHMENT L, Admission's Process Flow Chart.

Whether in the primary application period or the secondary application period, all those students not admitted because the number of eligible applicants exceeded the capacity of the programs, class, grade level, or building will be placed on a list, which will establish priority. The list will be established by (1) the order that is established by the random lottery or (2) the order that the completed applications were received (which ever is applicable). As spaces become available, the next student on the list will be notified.

C. **Describe the ways in which the school will endeavor to achieve a racial/ethnic balance reflective of the community it serves.**

The OWCC Charter High School will seek to target and distribute information to the community it serves with the intention of reflecting in its student population the diversity of Okaloosa County. This will be accomplished by distributing recruitment information throughout Okaloosa County via churches, minority organizations, minority media outlets, YMCA, Drop out Prevention Programs, and County School Guidance Counselors. (See Part III, section 3).

The school will seek to achieve a racial/ethnic balance comparable to the racial/ethnic balance of Okaloosa County. Every student who registers for enrollment in the OWCC Charter High School does so on a voluntary basis and the school will accept qualified students until a maximum capacity is reached or a random lottery determines the student population. The school's admissions procedures, alone, are not designed to influence any racial or ethnic balances. The OWCC Charter High School shall abide by anti-discrimination provisions of section 228.2001, Florida Statutes, which forbids discrimination on the basis of race, national origin, sex, handicap, or marital status against a student or an employee in a state system of public education.

D. **In the case of an existing school being converted to charter status, suggest alternative arrangements for current students who choose not to attend the charter school.**

Not applicable.

2) HUMAN RESOURCE INFORMATION

A. **Describe the standards to be used in the employment process for teachers, administrators, and other school staff.**

Pursuant to sections 228.056(12) and 240.319(4)(i)(1), Florida Statutes, the governing board shall select its own employees. Employees of the OWCC Charter High School will be either employed by the school's governing board at the recommendation of the president of the college or be current employees of OWCC. The governing board shall approve compensation, including salaries and fringe benefits, and other conditions of employment based upon the recommendation of the president of the college.

The OWCC Charter High School will offer academic classes conducted by faculty who are academic specialists in their disciplines. All faculty members meet Southern Association of Colleges and Schools Academic Accreditation Standards for specialization in academic or technical disciplines. In addition, new faculty members (both full-time and part-time) attend a formal orientation program, which includes segments on professional responsibilities, ethics, classroom management, instructional policies, and related issues.

OWCC faculty and staff are experienced with high school students through the college's dual enrollment program. Approximately 650 high school students currently enroll in one or more classes on an annual basis at OWCC.

All faculty and staff members to be employed by the OWCC Charter High School must possess the personal characteristics, knowledge base, and successful experiences in the responsibilities and qualifications identified in each job description.

B. Describe your human resource policies governing salaries, contracts, hiring and dismissal, and benefits packages.

OWCC has existing personnel policies and procedures, which will serve as the framework for the charter school policies and procedures. As an established public employer and public education institution these policies and procedures meet appropriate legal and practical standards. A copy of these policies and procedures is available in the OWCC Personnel Office and its table of contents is included in ATTACHMENT M. The purpose of these policies is to provide guidelines for the range of personnel-related issues including employment, evaluation, discipline, dismissal, contracts, benefits, code of conduct, etc. They are set forth to ensure that all employee-related actions are taken in accordance with principles of fairness and due process and in compliance with all applicable laws and regulations.

All faculty and staff members are hired through a comprehensive recruitment and selection process, which includes supervisor/peer interviews, teaching demonstrations, review of credentials, and reference checks. Charter school instructors with full-time appointments to the OWCC college faculty may qualify for continuing contract (tenure) pursuant to Florida statute.

OWCC maintains a Staff and Program Development Plan. This plan provides the foundation from which an annual slate of professional development activities is prepared. Charter School staff members will be eligible to participate in all college-sponsored professional development activities and will be included in all professional development survey and project requests conducted by the college. Typical activities available to faculty and staff include graduate study, faculty sabbaticals, professional conferences, equity workshops, technology training, and other applicable in-service opportunities. In addition, professional development goals and the attainment of such are incorporated into the annual employee performance evaluation. See ATTACHMENT N, Staff Development Plan.

Pursuant to section 228.056 (12)(g), Florida Statutes, charter school employees shall be fingerprinted as provided in section 231.02.

C. **Describe how the qualifications of teachers will be described to parents considering the charter school for their children, as required in the charter statute**

Minimum and preferred qualifications for each instructional and student service position applicable to the charter school will be available for review in the OWCC Human Resources Office. Minimum and preferred qualifications for all faculty positions as mandated by the Southern Association of Colleges and Schools Commission on Colleges will be available for review in the Office of the Vice President for Instruction. In addition, an outline of the faculty orientation program will be available for review. Prior to receiving a classroom teaching appointment, all faculty credentials, including official transcripts, are reviewed by the Vice President for Instruction and the President of the College.

D. **What is the targeted staff size, staffing plan, and projected student-to-teacher ratio?**

The full services of the college faculty, counselors, librarians, career service, and administrators (approximately 325 individuals) will be available to the charter school students. To provide additional direct support to the OWCC Charter High School, at least four charter school staff members will be hired, providing a direct support staff to student ratio of 1:25. Anticipated staff positions dedicated to the charter school includes a director, educational advisor, counselor, and staff assistant. The full cadre of OWCC faculty will also be available for classroom instruction. Dually enrolled students will attend college classes, which offer an overall teacher to student ratio of 1:20. Students enrolled in high school only classes will also encounter an overall teacher to student ratio of 1:20.

E. **In the case of an existing school being converted to charter status, suggest alternative arrangements for current teachers who choose not to teach in the school after conversion. These suggestions may or may not be adopted by the local school board, which alone bears full responsibility for the placement of any district employee who chooses not to work in the charter school.**

This section is not applicable because the charter school will not be a conversion.

F. **Certification.**

Pursuant to section 228.056(12)(g), Florida Statutes, teachers employed by or under contract to the OWCC Charter High School will be certified as required by chapter 231, Florida Statutes, or will be skilled selected non-certified personnel as defined in chapter 231 and as provided under State Board of Education rule.

3) **TRANSPORTATION:**

A. **Discuss the plans for transporting students to and from school. What arrangements, if any, will be made with the local school district, private providers, or with parents?**

The OWCC Charter High School, in conjunction with the Okaloosa County School District, will plan the transportation of the OWCC Charter High School students (who reside within a reasonable distance as defined in section B below) consistent with the requirements of Chapter 234, Florida Statutes. As an option, the OWCC Charter High School and a private educational institution are in the final stages of negotiating an agreement to ensure that transportation is not a barrier to equal access for all students residing throughout Okaloosa County. At the discretion of the governing board, transportation will be contracted with Okaloosa County School District, and/or be provided to the students through a private educational provider who meets all applicable safety and transportation standards with funds allocated by the State for student transportation. It is also expected that many students, or parents of students, will provide individual transportation.

B. **Charter schools are responsible for providing transportation for students residing within a "reasonable distance" of the charter school. How has that reasonable distance been defined in your charter transportation plan? What factors helped for the basis for this distance determination?**

"Reasonable distance" will be calculated by reviewing the current admission zones in place in the Okaloosa County School District. It is expected that the reasonable distance will be a five (5) mile radius surrounding the school. All students within that area, but outside of a two (2) mile walking radius, shall have a right to free transportation.

C. **Describe the policies which will help ensure that transportation is not a barrier to equal access for all students.**

V. FINAL DOCUMENTATION

Final documentation relating to facilities, governance documentation, insurance, final budgets, and others will be provided prior to the opening of the OWCC Charter High School.

VI. CONCLUSION

Over the past three decades, the Okaloosa-Walton Community College has worked diligently to earn the respect of the community. The college has successfully educated students, and it has become an integral asset to the community both culturally and educationally. OWCC has broad community support as exemplified by its board, its faculty and student body, and the degree of financial support that emanates from foundations, private funding bodies, businesses, and the philanthropic community.

The District Board of Trustees, President Richburg, and the faculty and staff of OWCC look forward to participating in and supporting the charter school initiative at OWCC. The college's experience and track record are indicative of OWCC's capability in this regard. As we enter into a new millennium, OWCC has pledged to continue to find more unique and innovative ways to serve the community. The District Board of Trustees of Okaloosa-Walton Community College enthusiastically embraces and endorses this proposal. The board welcomes the opportunity to partner with the Okaloosa County School District to provide students and parents with an additional choice in public education - choices that compliment and supplement the public school system.

ATTACHMENT A

COMPARISON OF OWCC CHARTER SCHOOL TO OTHER ACCELERATED INSTRUCTIONAL OPTIONS

ATTACHMENT B

OWCC DISTRICT BOARD OF TRUSTEES

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The Okaloosa-Walton Community College District Board of Trustees is the founding board and the governing board of the proposed Charter School (OWCC Charter High School). The Board consists of eight members appointed from Okaloosa and Walton counties by Governor Jeb Bush. Five members are from Okaloosa County and three members are from Walton County. Each board member serves a four-year term and is eligible for reappointment by the governor.

Larry Y. Anchors serves as Chairman of the Board. Mr. Anchors is the owner/president of Anchors Resorts Realty located in Destin, Florida. He holds a bachelors degree from Florida State University and has done graduate work at North Carolina State University. Prior to his business pursuits, Mr. Anchors taught in the Okaloosa County School System for two years. He is a former Okaloosa County Commissioner.

William Thornton serves as vice chairman of the Board. Mr. Thornton is a local minister, popular speaker, and local civic leader. Retired from the United States Air Force as a senior non-commissioned officer, he presently works as a technical publication editor with Computer Service Corporation, a government contractor at Eglin AFB. He has studied at OWCC and Troy State University as well as at St. Leo College and the Georgia Military College.

Elizabeth S. Campbell serves as a trustee from Walton County. Mrs. Campbell holds an associate in arts degree from Pensacola Junior College and a bachelor and two master's degrees from the University of West Florida. She is a professional mental health counselor, who serves as the clinical director for the COPE, Inc. Additionally, she is the co-owner of McCaskill and Company, Inc., an upscale retail jewelry store in South Walton County.

Connie S. Hall serves as a trustee from Okaloosa County. She holds a Bachelor of Science degree from Western Carolina University, a master's degree from the University of North Carolina at Greensboro, a specialist degree from FSU, and an Ed.D from the University of West Florida. Dr. Hall is employed as a counselor at Plew Elementary School in Niceville, Florida.

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ATTACHMENT C

ORGANIZATIONAL STRUCTURE & JOB DESCRIPTIONS

ATTACHMENT D

EVIDENCE OF SUPPORT

ATTACHMENT E

FINANCE DEPARTMENT PERSONNEL

ATTACHMENT F

SUMMARY 1998-99 ANNUAL FINANCIAL REPORT

ATTACHMENT G

AUDIT

ATTACHMENT H

3 YEAR BUDGET

ATTACHMENT I

FLORIDA COMMUNITY COLLEGE RISK MANAGEMENT CONSORTIUM PROPOSAL

ATTACHMENT J

MEDIA LIST

ATTACHMENT K

DISCIPLINARY POLICIES

ATTACHMENT L

ADMISSIONS FLOW CHART

ATTACHMENT M

OWCC PERSONNEL POLICIES AND PROCEDURES

ATTACHMENT N

STAFF DEVELOPMENT PLAN

ATTACHMENT O

DRAFT CONTRACT

ATTACHMENT P

HIGH SCHOOL CREDIT COURSE OFFERINGS

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ATTACHMENT F

SUMMARY 1998-99 ANNUAL FINANCIAL REPORT

ATTACHMENT G

AUDIT

ATTACHMENT H

3 YEAR BUDGET

ATTACHMENT I

FLORIDA COMMUNITY COLLEGE RISK MANAGEMENT CONSORTIUM PROPOSAL

ATTACHMENT J

MEDIA LIST

ATTACHMENT K

DISCIPLINARY POLICIES

ATTACHMENT L

ADMISSIONS FLOW CHART

ATTACHMENT M

OWCC PERSONNEL POLICIES AND PROCEDURES

ATTACHMENT N

STAFF DEVELOPMENT PLAN

ATTACHMENT O

DRAFT CONTRACT

ATTACHMENT P

HIGH SCHOOL CREDIT COURSE OFFERINGS

COMPARISON OF EXISTING AP, IB, FULL-TIME DUAL (EARLY ADMISSION), PART-TIME DUAL AND OTHER COLLEGE-IN-THE-HIGH-SCHOOL PROGRAMS TO PROPOSED CHARTER SCHOOL

What will the OWCC Charter School Offer beyond the existing OWCC Part-time Dual Enrollment Program?	What will the OWCC Charter School offer beyond the existing OWCC Full-time, Early Admission Program?	What will the OWCC Charter School offer beyond the existing Okaloosa County High School AP, IB, and Honors Programs?	What will the OWCC Charter School offer beyond other college-in-the-high-school programs?
♦ Planned program of study leading to a associate degree or transfer prerequisites instead of random acquisition of credits	♦ Planned program of study leading to a associate degree or transfer prerequisites instead of random acquisition of credits	♦ Planned program of study leading to a associate degree or transfer prerequisites instead of random acquisition of credits	♦ Planned program of study leading to a associate degree or transfer prerequisites instead of random acquisition of credits
♦ More flexible scheduling of college classes within the day			
♦ Easier access to comprehensive learning support services		♦ Easier access to comprehensive learning support services	♦ Easier access to comprehensive learning support services
♦ Structured, dedicated support services	♦ Structured, dedicated support services		
♦ Technology across the curriculum" program component	♦ Technology across the curriculum" program component	♦ Technology across the curriculum" program component	♦ Technology across the curriculum" program component
♦ Contact/camaraderie with fellow dual students with common goals, etc.	♦ Contact/camaraderie with fellow dual students with common goals, etc.		
♦ Integrated, interdisciplinary academic seminars	♦ Integrated, interdisciplinary academic seminars	♦ Integrated, interdisciplinary academic seminars	♦ Integrated, interdisciplinary academic seminars
♦ Access to a wider selection of college credit courses		♦ Access to a wider selection of college credit courses	♦ Access to a wider selection of college credit courses
♦ Opportunity to "customize" program of study for specific upper division major		♦ Opportunity to "customize" program of study for specific upper division major	♦ Opportunity to "customize" program of study for specific upper division major
♦ Option of non-transfer, technical degree	♦ Option of non-transfer, technical degree	♦ Option of non-transfer, technical degree	♦ Option of non-transfer, technical degree
		♦ Classroom interaction with more diverse population of students	♦ Classroom interaction with more diverse population of students
		♦ Access to advanced subject area expertise and academic resources of an accredited postsecondary institution	♦ Access to advanced subject area expertise and academic resources of an accredited postsecondary institution
			♦ Guaranteed acceptance of transfer credits to the Florida State University System and to many other out-of-state institutions